

**Board of Public Works and Safety
Meeting Agenda
Wednesday, October 15, 2025 – 10:00 a.m.
Council Chambers, City Hall, One Civic Square**

**Board of Public
Works
Members:**

**Laura Campbell,
Presiding Officer**

Appointed by Mayor
Finkam
Term January 17, 2024,
Until a Successor is
Appointed

Alan Potasnik

Appointed by Mayor
Finkam
Term January 17, 2024,
Until a Successor is
Appointed

James Barlow

Appointed by Mayor
Finkam
Term August 27, 2025,
Until a Successor is
Appointed

**Next Meeting:
November 5,
2025**

MEETING CALLED TO ORDER

1. MINUTES

a. Minutes for October 1, 2025, Regular Meeting

2. CONTRACTS

a. Request for Purchase of Goods and Services; JKEs Inc. dba Smith Projects; (-\$15,319.60); 22-SW-01 Spring Mill Run Culvert Replacement; CO#2; Brad Pease, Director of Engineering

b. Request for Professional Services; Schmidt Associates, Inc.; (\$150,000.00) Assessment of Energy Center; Additional Services Amendment; Zach Jackson, Chief Financial Officer

c. Request for Grant Agreement; Primelife Enrichment, Inc.; (\$50,000.00); Grant; Kelly Douglas, Director of Marketing and Community Relations

d. Request for Purchase of Goods and Services; Hood's Garden, Inc.; (\$130,578.31); 2026 Flower Order; Additional Services Amendment; Matt Higginbotham, Street Commissioner

e. Request for Purchase of Goods and Services; National Pavement Maintenance, LLC; (\$61,520.00); Road Maintenance; Matt Higginbotham, Street Commissioner

3. REQUEST TO USE CITY STREETS/PROPERTY

a. Request to Use Carter Green and Use/Close City Streets; Special Request to Use Electricity and James Building Restrooms; (Amendment to Approved Application; Originally Approved 03-05-2025); Diwali Celebration; October 18, 2025; 8:00 AM to 12:00 AM; Anita Joshi, Diwali Committee

b. Request to Use/Close City Streets; (Amendment to Approved Application; Originally Approved 07-15-25); 17TH Annual Ghost and Goblin 5k Family Run; October 25, 2025; 6:00 AM to 11:00 AM; Jennifer Penix, Carmel Education Foundation

c. Request to Civic Square Gazebo and Lawn; Wedding Ceremony; July 18, 2026; 2:30 PM to 5:30 PM; Kaitlynn Miller

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d. Request to Use Midtown Plaza, Art & Design District, Monon and Main Plaza, and Use/Close City Streets; Artmobilia; August 29, 2026; 6:00 AM to 7:00 PM; John Leonard, Artmobilia

e. Request to Use Carter Green and Palladium East Patio; Allied Solutions Center for the Performing Arts Annual Center Celebration; September 18 through 21, 2026; 9:00 AM to 4:00 PM; Nicole Chernish, Director of Events

f. Request to Use/Close City Streets; Movember-Men's Health; November 1, 2025; 8:45 AM to 9:20 AM; Renee Butts, Carmel Fire Department

4. OTHER

a. Request for Deed and Dedication of Public Right-of-Way; Old Meridian to Guilford Road; Warthog, Cabbage, LLC

b. Request for Underground & Buried Utility Waiver Request of BPW Resolution 04-28-17-01; Replacement of 4 Utility Poles; Verizon Wireless

c. Request for Stormwater Technical Standards Waiver; Baker Village Town Road and 146th Street; HWC Engineering

5 ADD-ONS

6. ADJOURNMENT