

**Board of Public Works and Safety
Meeting Agenda
Wednesday, July 16, 2025 – 10:00 a.m.
Council Chambers, City Hall, One Civic Square**

**Board of Public
Works
Members:**

**Laura Campbell,
Presiding Officer**

Appointed by Mayor
Finkam
Term January 17, 2024,
Until a Successor is
Appointed

Alan Potasnik

Appointed by Mayor
Finkam
Term January 17, 2024,
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Appointed

James Barlow

Appointed by Mayor
Finkam
Term August 27, 2025,
Until a Successor is
Appointed

**Next Meeting:
August 6, 2025**

MEETING CALLED TO ORDER

1. MINUTES

a. Minutes for July 02, 2025, Regular Meeting

2. BID OPENINGS, AWARDS, AND REVOCATION

a. Bid Opening for 25-STR-03 Path Preservation; Matt Higginbotham, Street Commissioner

b. Bid Award for 22-ENG-12 & 17-SW-15 Westfield Boulevard Mutli-Use Path and Structure Replacement; Brad Pease Director of Engineering

c. Bid Revocation for Michigan Road Water Main Extensions and Connections; Lane Young, Director of Utilities

3.CONTRACTS

a. Resolution BPW 07-16-25-01; Resolution of the City of Carmel Board of Public Works and Safety Establishing a Purchasing Policy; New Purchasing Policy for Executive Branch Departments; Samantha Karn, Corporation Counsel

b. Request for Purchase of Goods and Services; Skender Construction of Indiana, LLC; (\$119,773.00); Main Street Roundabout Concrete; Brad Pease, Director of Engineering

c. Request for Purchase of Goods and Services HIS Constructors, Inc. (\$2,886,045.90); 22-ENG-12 & 17-SW-15 Westfield Boulevard Multi-use Path and Structure Replacement; Brad Pease, Director of Engineering

d. Request for Purchase of Goods and Services; Hoods Gardens, Inc.; (\$88,075.00); Winter Decorations; Additional Services Amendment; Matt Higginbotham, Street Commissioner

4. REQUEST TO USE CITY STREETS/PROPERTY

a. Request to Use Midtown Plaza and Use/Close City Streets; Special Request to Use Electricity; Dia de la Familia 2025; September 13, 2025; 8:00 AM to 7:00 PM; Claudia Escalante

b. Request to Use Midtown Plaza and Use/Close City Streets; Special Request to Use Electricity; Carmel Chinese Mooncake Festival; September 20, 2025; 2:00 PM to 10:30 PM; Ming Ye, Chinese Mooncake Committee

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c. Request to Use Palladium East Patio; Special Request to Use Electricity; Wedding Ceremony; May 30, 2026; 2:00 PM to 4:45 PM; Mallory Davis, Hotel Carmichael

d. Request to Use/Close City Streets; Waterwood of Carmel Annual Neighborhood Block Party; August 19, 2025; 5:00 PM to 8:30 PM; Mariam Lanthron, HOA Board

e. Request to Use Carter Green; Special Request to Use Electricity; Kathak Dance Recital; September 6, 2025; 2:00 PM to 10:00 PM; Ajay Jain

f. Request to Use Midtown Plaza; Ball State vs Auburn Football Watch Party; September 6, 2025; 6:00 PM to 11:00 PM; Mick Tidrow, Ball State Athletics

g. Request to Use/Close City Streets; Birthday Party; September 20, 2025; 6:00 PM to 11:00 PM; Mitch Baidinger

h. Request to Use/Close City Streets; Carmel High School 2025 Homecoming Parade; September 26, 2025; 12:45 PM to 1:30 PM; Amy Skeens-Benton, Carmel High School

i. Request to Use/Close City Streets; Ghosts and Goblins 5k; October 25, 2025; 8:00 AM to 12:00 PM; Jennifer Penix, Carmel Education Foundation

5. OTHER

a. Request for Consent to Encroach; 5284 Longstone Roundabout; James and Debra Barlow

b. Request for Dedication and Deed of Right of Way; 331 W Main Street; Masoomah & Abdolaziz Ardalan Trusts

c. Request for Aerial Waiver of BPW Resolution No. 04-28-17-01; West Road and Dolan Way; Duke Energy

d. Resolution BPW 07-16-25-02; A Resolution of the Board of Public Works and Safety of the City of Carmel, Indiana, Appointing Special Police Officer; Graig Collings; Chief Drake Sterling, Carmel Police Department

6. ADD-ONS

7. ADJOURNMENT