

CARMEL HISTORIC PRESERVATION COMMISSION

CAUCUS ROOM, CARMEL CITY HALL

1 CIVIC SQUARE, CARMEL, IN

January 12, 2023 – 6:00 P.M.

Minutes

1. Call to Order

Nick Davis called the meeting to order at 6:02 P.M.

2. Roll Call

Commissioners Present: Nick Davis, Rosemary Dunkle, Jess Lawhead, Fred

Swift, Nick Kestner, Bill Sanders + one vacancy

Commissioners Not Present:

Staff: Mark Dollase, Alex Brooks

Guests:

3. Approval of Minutes (11/10/2022)

Fred motioned to approve the November minutes. Nick K. seconded. Motion approved 3-0.

4. Hearing of Visitors

None

5. Certificate of Appropriateness Review

None

6. Report on Staff Approvals

None

7. Financial Report

- a. Budget update

Mark said the current budget was \$100,000, as approved by the Council. He also said the Council approved an encumbrance of about \$278,000. In addition, he made note of the City's potential pressure on the Commission to spend more of the money allotted.

b. CAP Contract Renewal

Rosemary motioned to renew Landmarks' contract for \$10,000, seconded by Fred. Motion passed 4-0. Mark also asked to renew RuskinArc contract. Rosemary motioned to renew RuskinArc contract for \$3,000, seconded by Jess. Motion passed 4-0.

8. Old Business

a. Commission Appointments/Decline Reappointment

Mark checked with the City of Carmel to see if Miles Nelson was returning to the Commission but learned that due to his candidacy for the Mayor's Office, he would not be returning. Fred noted that Miles' replacement on the Commission does not have to be a Council member, which Mark observed as well.

b. Wilkinson-Hull House report

Mark announced the agreement was signed and sent to him this morning. He said the closing process by Landmarks' attorney is still ongoing. In addition, he mentioned that the House's National Register nomination has been written by multiple Landmarks staff throughout the years. Mark said that nomination may go in front of the Commission as early as next month. Nick D. asked if the home would be inspected and repaired, which Mark said it would. Fred asked if putting National Register plaques on National Register properties in Carmel would be appropriate, which Mark said would be fine. Jess confirmed there are at least three such properties. Mark said these signs are roughly \$300-400. In addition, Mark mentioned that when Indiana Landmarks has ownership, it will be brought forward to the Commission to designate the home as a local landmark. Nick D. said a press release would be helpful, which Mark said was upcoming with the *Indianapolis Star* and the *Current*.

c. Restructure Façade Grants

Mark asked if the stipulations might need to be adjusted for the façade grant program. Nick D. said an increased reimbursement percentage might be a good idea, with Rosemary in agreement. Nick K. said 50% might be an ideal number. Rosemary said putting a cap on how much money could be spent might help costs from running over the budget. Nick D. asked if Mark had a recommended number, which Mark did not. Mark said calling it a 50/50 matching grant might be a good idea. Fred motioned for an upper limit to be \$50,000 and to restrict grants to one per year. Seconded by Bill. Motion passed 6-0. Jess motioned for a 50/50 matching grant for all applicants with up to \$10,000 for Survey properties and \$20,000 for designated properties, seconded by Bill. Motion passed 6-0. Jess mentioned letting people know of Landmarks' contractor database.

9. New Business

a. Commission Elections

Mark said the CHPC annually elects a chairman every year. Nick D. said he was happy to return as Chairman. Fred motioned to re-elect Nick D. Seconded by Bill. Motion passed 5-0. Bill motioned for Fred to be vice-chairman. Jess seconded. Motion passed 5-0.

b. 2023 Projects (e.g. Fund NR District, etc)

Mark asked if there were any projects to keep an eye on. Fred reiterated his plaque idea and said Alex could look into plaque costs and figure out which properties are on the National Register. Mark said he and Alex will send out letters to properties that are about to be put on the Survey.

10. Other Business

None

11. Announcements

Mark mentioned there will be a forthcoming demolition delay for 211 1st Ave NW.

12. Adjournment

Rosemary moved to adjourn the meeting. Jess seconded. Motion passed 5-0. Meeting adjourned 7:13 P.M.



Nick Davis, Chairperson,
Carmel Historic Preservation
Commission



Alex Brooks, Recording Secretary